

 FASTtech classes meet your technology training needs with affordable, hands-on classes where you learn the latest software, web apps, and educational technology.

Winter 2018

For the latest information, including location, and updates to the KCI Spring schedule @ http://krauseinnovationcenter.org/classes/foothill-college-classes

			Course #	0.511		
Course Title	Instructor	Dates	Course #	CRN	Units	
In-Person Classes						
MakerSpace: Global Project-Based Learning	Staff	1/20; 1/27; 2/3; 2/10 9AM – 2:50PM	LINC 58	32001	2.0	
Adobe Photoshop I	Davis	1/27 9AM – 2:50PM	LINC 73A	31945	0.5	
Teaching and Learning in the Digital Age	Staff	1/27; 2/3 9AM – 2:50PM	LINC 98	32089	1.0	
Adobe InDesign I	Davis	2/10 9AM – 2:50PM	LINC 72C	32200	0.5	
Multimedia in the Classroom I	Staff	2/24; 3/3 9AM – 2:50PM	LINC 80A	32090	1.0	
Google Docs	Caringella	2/24 9AM – 2:50PM	LINC 68B	32087	0.5	
Online Classes						
Global Project-Based Learning	Ullah	1/22 – 3/16	LINC 58	32000	2.0	
Multimedia Overview	Blass	2/2 – 3/9	LINC 80	32055	1.0	
Research on the Internet	Simkins	2/12 – 3/23	LINC 66C	31939	2.0	
Google Sites	DeLapo	2/12 – 3/30	LINC 70	31950	1.0	
Hybrid Classes						
Intro to Instructional Design & Technology	Tognetti	1/20 9AM – 2:50PM; online until 3/16	LINC 75A	31912	3.0	
MakerSpace: Design Learner-Centered Instruction	Sylvan	1/31; 2/7; 2/14; 2/21 4PM – 5:50PM; online in between classes	LINC 57	32047	1.0	

## How to Sign-up for FASTtech Classes

#### **Step One: Apply for Admission**

- a. Before you register for a class, you must be admitted to Foothill College. There is no fee to apply. *If you were admitted the previous quarter, skip this step, and go to Step Two*
- b. Go to the Admission and Registration page on the Foothill College website at: http://www.foothill.edu/admissions.php
- c. On the Admission and Registration page, click the Apply for Admission link.
- d. On the Application for Admission page, click the Begin Application for Foothill College button (bottom).
- e. If you are a *new user*, create your free account that will allow you to choose a username and password login.
- f. If you are a *continuing user*, use your username and password to login.
- g. Follow the prompts to complete your application. Make a note of your Student ID Number and PIN.

### Step Two: Register for FASTtech (Learning in new media LINC) classes

Once you've filled out your application, a Campus-wide ID (CWID) will be sent to you via email and you will be able to register for classes at **https://myportal.fhda.edu**. The first time you login, your password will be your date of birth MMDDYY. (For additional login information, you can go to: <a href="https://myportal.fhda.edu/site/loginguide/login\_guide.html">https://myportal.fhda.edu/site/loginguide/login\_guide.html</a>)

- a. Once logged in, click the "**Registration**" tab.
- b. Click "Add or Drop Classes".
- c. Choose "Foothill College".
- d. Choose the quarter for which you would like to enroll.
- e. Click "Class Search".
- f. Choose "Learning in New Media Class".
- g. Click "View Sections" for classes wanted.
- h. Select the class and then click "Register".

#### **Step Three: Pay Fees**

- **a.** Once you're registered, you must pay for the class within five days to avoid being dropped from the class for non-payment. Go to the Registration tab on **MyPortal** and click on "**Make a Payment**" and then choose the Terms.
- **b.** Optional Fees: Some fees such as Student Representation and Student ID card fees (http://foothill.edu/reg/fees.php) are optional for FASTtech students. You can call the Cashier's Office to have these fees waived/reduced:

(650) 949-7644 or (650) 949-7331 If you have issues while trying to register, please contact the KCI at kci@fhda.edu

# Current course costs are: once-per-quarter the basic fee \$52 plus \$31 per unit. Detailed course descriptions are online at: <u>www.kci-signup.org</u>

Krause Center for Innovation (KCI)	Notes:
12345 El Monte Road Bldg. #4000 Los Altos Hills, CA 94022 Phone 650-949-7680 <u>krauseinnovationcenter.org</u>	The closest parking is lot # 4. Daily parking permits cost \$3 and are available at permit dispensers.